

## Report of the Monitoring Officer

**WORK PROGRAMME**1. Purpose of Report

To consider items for inclusion in the Work Programme for future meetings.

2. Recommendation

**The Committee is asked to CONSIDER the Work Programme and RESOLVE accordingly.**

3. Detail

Items which have already been suggested for inclusion in the Work Programme of future meetings are given below. Members are asked to consider any additional items that they may wish to see in the Programme.

19 June 2023	<ul style="list-style-type: none"> <li>• Financial Regulations review</li> <li>• Annual Constitution review</li> <li>• Annual Code of Conduct Review</li> </ul>
17 July 2023	<ul style="list-style-type: none"> <li>• Audit of Accounts 2022/23 and Associated Matters</li> <li>• Statement of Accounts 2022/23 – Going Concern</li> <li>• Internal Audit Progress Report</li> <li>• Internal Audit Review 2022/23</li> <li>• Review of Strategic Risk Register</li> <li>• Review of Polling Districts and Polling Places</li> <li>• Complaints Report 2022/23</li> </ul>
18 September 2023	<ul style="list-style-type: none"> <li>• Annual Audit Letter – External Auditors Report on the Statement of Account 2022/23</li> <li>• Internal Audit Progress Report</li> <li>• Annual Counter Fraud Report 2022/23</li> <li>• Governance Dashboard – Major Projects</li> <li>• Review of Strategic Risk Register</li> <li>• Fraud and Corruption and Prevention Policy</li> <li>• Money Laundering Prevention Policy</li> </ul>
27 November 2023	<ul style="list-style-type: none"> <li>• Internal Audit Progress Report</li> <li>• Review of Strategic Risk Register</li> <li>• Review of Polling Districts and Polling Places</li> <li>• Community Governance Review</li> </ul>

4. Legal Implications

The terms of reference are set out in the Council's constitution. It is good practice to include a work programme to help the Council manage the portfolios.

5. Background Papers

Nil.